








1/2022 – 1/2024 HCW Payroll Calendar






January 2022





Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
						1
2	3	4	5	6	7	8
		LO	 \$			
9	10	11	12	13	14	15
					LO	
16	17	18	19	20	21	22
	H	\$				
23/30	24/31	25	26	27	28	29
	LO					

February 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
		1	2	3	4	5
		\$				
6	7	8	9	10	11	12
					LO	
13	14	15	16	17	18	19
	\$					
20	21	22	23	24	25	26
	H					
27	28					
	LO					







March 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
		1	2	3	4	5
		\$				
6	7	8	9	10	11	12
					LO	
13	14	15	16	17	18	19
	\$					
20	21	22	23	24	25	26
					LO	







Key:  =All Time Entries Due  =Service Period Starts  =Payment Processing Date
 =Service Period Ends **H**=Holiday/Office Closure **LO**=Local Office Time Entry Deadline

 27	\$ 28	29	 30	31		
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April 2022




Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1	2
3	4	5	6	7	8 LO	 9
 10	\$ 11	12	 13	14	15	16
17	18	19	20	21	22 LO	 23
 24	\$ 25	26	 27	28	29	30

May 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
1	2	3	4	5	6 LO	 7
 8	\$ 9	10	 11	12	13	14
15	16	17	18	19	20 LO	 21
 22	\$ 23	24	 25	26	27	28
29	30 H	31				

June 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1	2	3	 4
 5	LO 6	\$ 7	 8	9	10	11
12	13	14	15	16	17 LO	 18
 19	H 20	\$ 21	22	 23	24	25

Key:  =All Time Entries Due  =Service Period Starts \$ =Payment Processing Date
 =Service Period Ends H=Holiday/Office Closure LO=Local Office Time Entry Deadline

26	27	28	29	30		
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July 2022







Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1	2
3	H	LO	\$		8	9
10					15	16
17	LO	\$			22	23
24/31					29	30

August 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
	1	2	3	4	5	6
7	\$				12	13
14	\$				19	20
21					26	27
28	\$					

September 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
				1	2	3
4	H			8	9	10
11	LO	\$		15	16	17
18				22	23	24
25				29	30	

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	\$					
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October 2022







Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
						1
2	3	4	5	6	7 LO	8
9	10 H	11 \$	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31 LO	25 \$	26	27	28	29

November 2022








Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
		1	2	3	4 LO	5
6	7 \$	8	9	10	11 H	12
13	14	15	16	17	18	19
20	21 LO	22 \$	23	24 H	25 H	26
27	28	29	30			

December 2022

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
				1	2	3
4	5	6 LO	7 \$	8	9	10
11	12	13	14	15	16 LO	17
18	19 \$	20	21	22	23	24
25	26 H	27	28	29	30	31

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January 2023





Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
1	2	3	4	5	6	7
	H	LO	\$			
8	9	10	11	12	13	14
						
15	16	17	18	19	20	21
	H	LO	\$			
22	23	24	25	26	27	28
						
29	30	31				
	LO	\$				

February 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1	2	3	4
						
5	6	7	8	9	10	11
					LO	
12	13	14	15	16	17	18
	\$					
19	20	21	22	23	24	25
	H					
26	27	28				
	LO	\$				

March 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1	2	3	4
						
5	6	7	8	9	10	11
					LO	
12	13	14	15	16	17	18
	\$					
19	20	21	22	23	24	25
					LO	
26	27	28	29	30	31	
	\$					

Key:  =All Time Entries Due  =Service Period Starts  =Payment Processing Date
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April 2023







Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
						1
2	3	4	5	6	7 LO	8
9	10 \$	11	12	13	14	15
16	17	18	19	20	21 LO	22
23/30	24 \$	25	26	27	28	29

May 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
	1	2	3	4	5 LO	6
7	8 \$	9	10	11	12	13
14	15	16	17	18	19 LO	20
21	22 \$	23	24	25	26	27
28	29 H	30	31			

June 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
				1	2	3
4	5 LO	6 \$	7	8	9	10
11	12	13	14	15	16 LO	17
18	19 H	20 \$	21	22	23	24
25	26	27	28	29	30	

Key:  =All Time Entries Due  =Service Period Starts  =Payment Processing Date
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July 2023







Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
						1
2	3 LO	4 H	5 \$	6	7	8
9	10	11	12	13	14	15
16	17 LO	18 \$	19	20	21	22
23/30 /	24/31 /\$	25	26	27	28 LO	29

August 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11 LO	12
13	14 \$	15	16	17	18	19
20	21	22	23	24	25 LO	26
27	28 \$	29	30	31		

September 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1	2
3	4 H	5	6	7	8	9
10	11 LO	12 \$	13	14	15	16
17	18	19	20	21	22 LO	23
24	25 \$	26	27	28	29	30

Key:  =All Time Entries Due  =Service Period Starts  =Payment Processing Date
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October 2023







Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
1	2	3	4	5	6 LO	7
8	9 H	10 \$	11	12	13	14
15	16	17	18	19	20	21
22	23 LO	24 \$	25	26	27	28
29	30	31				

November 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
			1	2	3 LO	4
5	6 \$	7	8	9	10 H	11
12	13	14	15	16	17	18
19	20 LO	21 \$	22	23 H	24 H	25
26	27	28	29	30		

December 2023

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
					1	2
3	4	5 LO	6 \$	7	8	9
10	11	12	13	14	15 LO	16
17	18 \$	19	20	21	22	23
24/31	25 H	26	27	28	29	30

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 =Service Period Ends  =Holiday/Office Closure  =Local Office Time Entry Deadline

January 2024

Sun.	Mon.	Tues.	Wed.	Thur.	Fri.	Sat.
	1 H	2 LO	3 \$	4	5	6
7	8	9	10	11	12	13 ■
14 ▲	15	16	17	18	19	20
21	22	23	24	25	26	27 ■
28 ▲	29	30	31			

● All Time Entries Due Deadline: The deadline that time entries must be submitted in PTC DCI to be paid on time for that pay period. HCWs have 3 business days after the end of the pay period to submit correctly completed time entries. **Correctly completed time entries that are not submitted on time may not be paid on the pay processing date.** This deadline is 3 business days after the end of the pay period.

▲ Service Period Start/ ■ End Date: The dates that service periods (pay periods) start and end.

\$ Payment processing date: The date that checks are mailed, and direct deposits are transferred to the HCW's financial institution.

- Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available approximately 3 business days after the pay process date.

LO Local Office Time Entry Deadline: The deadline for local offices to enter all correctly completed time entries that were submitted on time. Entries must be entered no later than 7:00 PM into the system. The deadline is calculated by counting 7 business days after the time entries deadline.

H Holidays / Office Closures: During the current CBA timeframe.

2021	1/1/21	1/18/21	2/15/21	5/31/21	7/4/21
	7/5/21	9/6/21	10/11/21*	11/11/21	11/25/21
	11/26/21	12/24/21	12/25/21	12/31/21	







Key: ● =All Time Entries Due ▲ =Service Period Starts \$ =Payment Processing Date

■ =Service Period Ends H=Holiday/Office Closure LO=Local Office Time Entry Deadline

2022	1/17/22	2/21/22	5/30/22	6/20/22	7/4/22
	9/5/22	10/10/22*	11/11/22	11/24/22	11/25/22
	12/26/22				
2023	1/2/23	1/16/23	2/20/23	5/29/23	6/19/23
	9/4/23	10/9/23*	11/10/23	11/23/23	11/24/23
	12/25/23				

*The local offices are not closed on these days; however, it is a federal holiday impacting the payment processing timeframes.

- **Contacts:** APD Hotline: 1-844-369-4164 / SEIU Member Resource Center: 1-844-503-SEIU (7348).

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